

Maintenance Assistant

Primary Function

To assist the Facilities Maintenance and Housekeeping departments to maintain excellence of Petra Church Campus.

Responsibilities

1. Support the Campus Facilities Manager in routine daily, weekly, monthly, and bi-annual maintenance of the facility, grounds, and vehicle fleet.
2. Assist Housekeeping in keeping the facilities cleaned.
3. Oversee the set-up and tear-down of meeting rooms / event spaces as assigned.
4. Complete all assigned tasks.

Qualifications

1. Disciple of Jesus Christ, committed to living and walking in obedience to Him and His Word.
2. Demonstrates Biblical and moral character qualities.
3. Minimum of High School Diploma and 2+ years in maintenance of facilities.
4. Experience with Carpentry, Painting, HVAC, Plumbing and/or Electrical a plus.
5. Flexible hours; able to work evenings and weekends as needed.
6. Ability to lift a minimum of 50 pounds and have complete mobility in building and grounds activities.
7. Teachable, flexible, and a team player.

Petra Church Values Statement

Petra Church believes that the breadth of its ministry is directly related to the depth and sincerity of commitment to Jesus Christ as demonstrated by each employee. The Church also believes that the effectiveness of its public ministry is directly related to the authenticity and pervasiveness of a private faith commitment by each employee. The Church believes in the Biblical truth of “a little leaven leavening the whole loaf”, which must guide the careful selection of its staff. The Church believes that the Biblical analogy of the human body to the body of Christ and the essentiality of each member maintaining an organic relationship to the head is directly applicable to the Church and its employees. This truth requires that each employee have and maintain real and vibrant fellowship with Jesus Christ as their Lord and Savior. Therefore, each employee is regarded as a full-time ambassador of Jesus Christ and the Church. All employees shall behave on and off the job in a manner consistent with demonstrating the message, mission, and character of Jesus Christ. Each employee shall pray for the Church, its staff, its ministry, and its public constituency on a regular basis. Each employee shall regularly participate in staff devotional activities as the other duties permit and shall be prepared to pray with and provide biblical counsel to those seeking ministry services, if and when periodically requested by his or her supervisor.

Conduct Policy

We believe our staff, pastors, and ministry leaders need to demonstrate Christian character and high moral values. The Scriptures give us instructions for holy living, such as found in Galatians 5:19-23. The use of illegal drugs, viewing of pornographic materials, sexual involvement outside of a marriage relationship and gay lifestyles are incongruent with the Christian standards of character and morality we promote. Our mission is to be a healing and safe place for all people; we support those in recovery and in transformation. For this reason we discourage the use of tobacco and alcohol.

Accountability

Campus Facilities Manager

Status

Part-time position

Submit your Résumé to:

Tim Jensen at timj@petra.church